

Texas Commission On Environmental Quality

AGENDA ITEM REQUEST

AGENDA REQUESTED: April 8, 2009

DATE OF REQUEST: February 18, 2009

NAME & NUMBER OF PERSON TO CONTACT REGARDING CHANGES TO THIS REQUEST, IF NEEDED: Barbara Mayer at 239-4739

CAPTION: Docket No. 2009-0232-MIS. Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts by certain state agencies. [David Timberger]

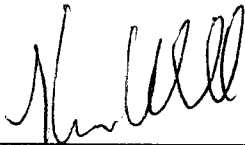
Chief Clerk must send Notice of Application/Hearing:

Type of Matter:

County:

Uncontested:

Contested:



Kevin McCalla, Director
General Law Division


TEXAS
COMMISSION
ON ENVIRONMENTAL
QUALITY
2009 MAR 20 AM 11:29
CHIEF CLERKS OFFICE


Texas Commission On Environmental Quality


INTEROFFICE MEMORANDUM

To: Commissioners
Mark R. Vickery, P.G.
Executive Director

Date: March 16, 2009

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

Caption: **Docket No. 2009-0232-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 of the Government Code provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 of the Government Code further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." The Executive Director's approval memorandum is attached as Exhibit "D."

Attachments

Exhibit "A" - Chapter 575 of the Government Code

Exhibit "B" - List of Gifts and Donations

Exhibit "C" - Declaration of Third Party Reimbursement Forms for supporting documentation

Exhibit "D" - Executive Director's approval memorandum

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.002. Gifts of \$500 or More

This chapter applies only to a gift that has a value of \$500 or more.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.003. Acceptance of Gift by State Agency Governing Board

A state agency that has a governing board may accept a gift only if the agency has the authority to accept the gift and a majority of the board, in an open meeting, acknowledges the acceptance of the gift not later than the 90th day after the date the gift is accepted.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 143, § 1, eff. Sept. 1, 1999.

§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

Over \$500.00

through

March 09

REIMBURSING ORGANIZATION	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Sladek, Kimberly	12/01/08-12/05/08	Prince George, MD	RCRA Info Conference		\$1,975.34
ASTSWMO Assoc of State & Territorial Solid Waste Management Officials	Wersterfer, Caroline	12/01/08-12/05/08	National Harbor, MD	RCRA Info National Users Conference	Public Transport:	\$44.00
					Air:	\$617.51
					Meals:	\$224.53
					Lodging:	\$940.56
					Parking:	\$35.00
					Baggage Fees:	\$80.00
					Personal Mileage:	\$25.74
					Misc. Shuttle Tip	\$8.00
EPA Environmental Protection Agency	Michmo, Jeff	10/26/08-10/30/08	Seattle, WA	EPA National Environmental Performance Track (NEPT) State and Regional Conference		\$1,815.20

Florida Department of Environmental Protection	Tiemann, Sidne	11/12/08-11/14/08	Jackson, MS	Attend a Gulf of Mexico Alliance Nutrient Team Monitoring Workshop To refine Gulf of Mex Alliance Water Quality and Nutrients Team's chapters for Action Plan II.	Air: \$622.00 Meals: \$66.00 Lodging: \$174.40 Per Diem: \$80.00	\$942.40
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Jenkins, Allison	12/02/08-12/04/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Rental Car: \$118.89 Air: \$366.00 Meals: \$112.50 Lodging: \$179.20 Parking: \$21.00 Personal Mileage: \$25.81 Baggage and Gas: \$76.06	\$899.46
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Schanbacher, David C.	12/02/08-12/03/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Air: \$366.00 Meals: \$71.25 Lodging: \$89.60 Parking: \$15.00 Personal Mileage: \$22.25 Baggage and Ticket Fees: \$44.75	\$608.85
US Department of Homeland Security	Fleming, Colleen	06/22/08-06/28/08	Anniston, AL	To attend a Homeland Security emergency response course offered at the Center for Domestic Preparedness. Specifically, WMD Emergency Responder Hazardous Materials Technician Training		\$1,814.00

Us Department of Homeland Security	Fleming, Colleen	08/24/08-08/29/08	Mercury, NV	To attend a Homeland Security emergency response course offered at the Nevada Test Site. Specifically, WMD Radiological/Nuclear Emergency Response Course for Hazardous Materials Technicians.	Air:	\$747.00	\$1,167.00
					Meals:	\$217.00	
					Lodging:	\$150.00	
					Seminar Registration:	\$700.00	
					Public Transport:	\$13.00	
					Air:	\$477.00	
					Meals:	\$352.00	
					Lodging:	\$325.00	
					Totals:	\$11,169.52	\$11,169.52

Exhibit C

DECLARATION OF THIRD-PARTY REIMBURSEMENT

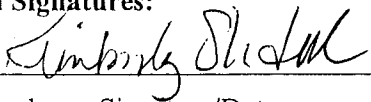
After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: KIMBERLY SLADEK
(2) Dates of Travel: ~~12-01-05, 12008~~ 12-01-08 - 12-05-08
(3) Destination: PRINCE GEORGE MARYLAND
(4) Purpose: RCRAInfo CONFERENCE
(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 44.00	
Rental Car	\$	0.00 +
Air	\$ 617.51	44.00 +
Meals	\$ 224.53	617.51 +
Lodging	\$ 940.56	224.53 +
Parking	\$ 35.00	940.56 +
Other:	80.00	35.00 +
Business Telephone Calls	\$	80.00 +
Personal Vehicle Mileage	\$ 25.74	25.74 +
Seminar Registration/Fees	\$	8.00 +
Misc. (Describe under comments)	\$ 8.00	LUGGAGE 009
Grand Total	\$ 1993.08	*1,975.34

Approval Signatures:

(7) 
Employee Signature/Date

(8) 
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Caroline Wersterfer
(2) Dates of Travel: 12/1/2008-12/5/2008
(3) Destination: National Harbor, Maryland
(4) Purpose: RCRAInfo National Users Conference
(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 72.00	
Rental Car	\$	
Air	\$ 658.99	
Meals	\$ 227.56	
Lodging	\$ 940.56	
Parking	\$	
Other:	30.00	Bag check fee at airport
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 18.16	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1947.27	

Approval Signatures:

(7) Caroline Wersterfer / 1/20/09

Employee Signature/Date

(8) [Signature] / 1/20/09

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

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DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Jeff Michno
(2) Dates of Travel: 10/26/08-10/30/08
(3) Destination: Seattle, WA
(4) Purpose: EPA National Environmental Performance Track (NEPT)
State and Regional Conference
(5) Reimbursing Organization: EPA

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 18.00	Airport Shuttle
Rental Car	\$	
Air	\$ 814.60	
Meals	\$ 288.00	Per diem
Lodging	\$ 730.60	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1851.20	

Approval Signatures:

(7) Jeff Michno 3/17/09
Employee Signature/Date

(8) [Signature] 3/17/09
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Allison Jenkins
(2) Dates of Travel: December 2-4, 2008
(3) Destination: Gulfport, Mississippi
(4) Purpose: Gulf of Mexico Alliance Workshop
(5) Reimbursing Organization: National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$ 118.89	
Air	\$ 366.00	
Meals	\$ 112.50	
Lodging	\$ 179.20	
Parking	\$ 21.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 25.81	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 76.06	Baggage Fee, ticketing fee, gas for rental car
Grand Total	\$ 899.46	

Approval Signatures:

(7) Allison Jenkins 1/12/09
Employee Signature/Date

(8) Theresa Hill 1-13-09
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: David C. Schanbacher
(2) Dates of Travel: December 2-3, 2008
(3) Destination: Gulfport, Mississippi
(4) Purpose: Gulf of Mexico Alliance Workshop
(5) Reimbursing Organization: National Oceanic & Atmospheric Administration
(NOAA) grant via the State of Florida

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 366.00	
Meals	\$ 71.25	
Lodging	\$ 89.60	
Parking	\$ 15.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 22.25	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 44.75	Baggage Fee & Ticketing Fee
Grand Total	\$ 608.85	

Approval Signatures:

(7) D.C. Schanbacher / 12 Jan 09
Employee Signature/Date
(8) [Signature]
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Colleen Fleming

(2) Dates of Travel: June 22-28, 2008

(3) Destination: Anniston, Alabama

(4) Purpose: To attend a Homeland Security emergency response course offered at the Center for Domestic Preparedness. Specifically, WMD Emergency Responder Hazardous Materials Technician Training.

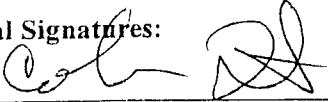
(5) Reimbursing Organization: US Department of Homeland Security

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 747.00	
Meals	\$ 217.00	
Lodging	\$ 150.00	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$ 700.00	Transportation between Atlanta, GA, and Anniston, AL, is included in the course fee
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,814.00	

09MAR03 PM0402 TCEQFAD

Approval Signatures:

(7)  2/25/09

Employee Signature/Date

(8)  2/25/09

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Colleen Fleming

(2) Dates of Travel: August 24-29, 2008

(3) Destination: Mercury, Nevada

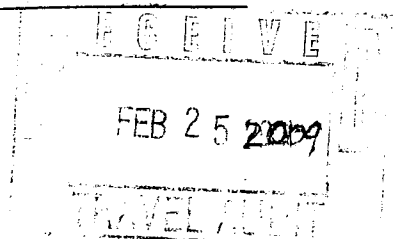
(4) Purpose: To attend a Homeland Security emergency response course offered at the Nevada Test Site. Specifically, WMD Radiological/Nuclear Emergency Response Course for Hazardous Materials Technicians.

(5) Reimbursing Organization: US Department of Homeland Security

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 13.00	
Rental Car	\$	
Air	\$ 477.00	
Meals	\$ 352.00	
Lodging	\$ 325.00	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,167.00	

Approval Signatures: _____



(7) Carl St 2/25/09

Employee Signature/Date

(8) Boreluna-Pirila 2/25/09

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.


Exhibit D


Texas Commission On Environmental Quality


INTEROFFICE MEMORANDUM

To: Mark R. Vickery, P.G.
Executive Director

Date: March 16, 2009

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

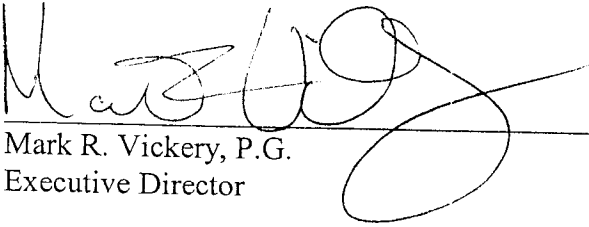
Caption: **Docket No. 2009-0232-MIS.** Consideration of gifts and donations of \$500.00 or more in value given to the TCEQ, submitted for approval in accordance with Chapter 575 of the Government Code, concerning acceptance of gifts and donations by certain agencies.

Chapter 575 of the Government Code gives some specific direction to state agencies regarding the acceptance of gifts and donations. Chapter 575 provides that the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500 or more in an open meeting no later than the 90th day after the date the gift is accepted. Chapter 575 further states the name of the donor, a description of the gift or donation, and a statement of the purpose of the gift or donation must be recorded in the minutes. Chapter 575 of the Government Code is attached as Exhibit "A."

Before the Commission can acknowledge the acceptance of gifts and donations with a value of \$500 or more listed in Exhibit "B", the gifts must be accepted by the agency.

A list of gifts and donations is attached as Exhibit "B." A Declaration of Third Party Reimbursement form is submitted for each gift or donation listed in Exhibit "B." The Declaration of Third Party Reimbursement forms are attached as Exhibit "C." Your signature below is needed to "accept" the aforementioned and referenced exhibits. We recommend you sign this form and accept the gifts.

I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.


Mark R. Vickery, P.G.
Executive Director


Date: 3-19-09


Texas Commission On Environmental Quality


INTEROFFICE MEMORANDUM

To: Mark R. Vickery, P.G.
Executive Director

Date: March 16, 2009

From:  David Timberger, Personnel Attorney
General Law Division

 Kevin McCalla, Director
General Law Division

 Stephanie Bergeron Perdue, Deputy Director
Office of Legal Services

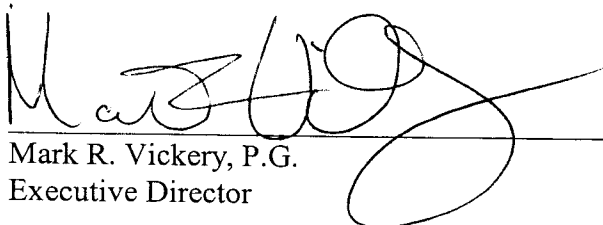
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I acknowledge and accept the gifts listed in Exhibit "B", on behalf of the Texas Commission on Environmental Quality.


Mark R. Vickery, P.G.
Executive Director

Date: 3-19-09

Exhibit A

CHAPTER 575. ACCEPTANCE OF GIFT BY STATE AGENCY

§ 575.001. Definitions

In this chapter:

(1) "Gift" means a donation of money or property.

(2) "State agency" means a board, commission, council, committee, department, office, agency, or other governmental entity in the executive or judicial branch of state government. The term does not include an institution of higher education as defined by Section 61.003, Education Code.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

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§ 575.004. Record of Gift

A state agency that accepts a gift must record the name of the donor, a description of the gift, and a statement of the purpose of the gift in:

(1) the minutes of the governing board of the agency; or

(2) appropriate agency records, if the agency does not have a governing board.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

§ 575.005. Acceptance of Gift From Party to Contested Case Prohibited

A state agency may not accept a gift from a person who is a party to a contested case before the agency until the 30th day after the date the decision in the case becomes final under Section 2001.144. In this section, "contested case" has the meaning assigned by Section 2001.003.

Added by Acts 1997, 75th Leg., ch. 336, § 1, eff. Sept. 1, 1997.

Exhibit B

TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT

Over \$500.00

REIMBURSING TRAVELERS		DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED	March 09
ORGANIZATION	NAME						

ASTSWMO Assoc of State Sladek, Kimberly & Territorial Solid Waste Management Officials	12/01/08-12/05/08	Prince George, MD	RCRA Info Conference				\$1,975.34

Public Transport:	\$44.00
Air:	\$617.51
Meals:	\$224.53
Lodging:	\$940.56
Parking:	\$35.00
Baggage Fees:	\$80.00
Personal Mileage:	\$25.74
Misc. Shuttle Tip	\$8.00

\$1,947.27

ASTSWMO Assoc of State Wersterfer, Caroline & Territorial Solid Waste Management Officials	12/01/08-12/05/08	National Harbor, MD	RCRA Info National Users Conference				

Public Transport:	\$72.00
Air:	\$658.99
Meals:	\$227.56
Lodging:	\$940.56
Baggage Fees:	\$30.00
Personal Mileage:	\$18.16

\$1,815.20

EPA Environmental Protection Agency	10/26/08-10/30/08	Seattle, WA	EPA National Environmental Performance Track (NEPT) State and Regional Conference				

Public Transport:	\$18.00
Air:	\$814.60
Meals:	\$288.00
Lodging:	\$730.60

Florida Department of Environmental Protection	Tiemann, Sidne	11/12/08-11/14/08	Jackson, MS	Attend a Gulf of Mexico Alliance Nutrient Team Monitoring Workshop To refine Gulf of Mex Alliance Water Quality and Nutrients Team's chapters for Action Plan II.	Air: \$622.00 Meals: \$66.00 Lodging: \$174.40 Per Diem: \$80.00	\$942.40
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Jenkins, Allison	12/02/08-12/04/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Rental Car: \$118.89 Air: \$366.00 Meals: \$112.50 Lodging: \$179.20 Parking: \$21.00 Personal Mileage: \$25.81 Baggage and Gas: \$76.06	\$899.46
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Schanbacher, David C.	12/02/08-12/03/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Air: \$366.00 Meals: \$71.25 Lodging: \$89.60 Parking: \$15.00 Personal Mileage: \$22.25 Baggage and Ticket Fees: \$44.75	\$608.85
US Department of Homeland Security	Fleming, Colleen	06/22/08-06/28/08	Anniston, AL	To attend a Homeland Security emergency response course offered at the Center for Domestic Preparedness. Specifically, WMD Emergency Responder Hazardous Materials Technician Training		\$1,814.00

Us Department of Homeland Security	Fleming, Colleen	08/24/08-08/29/08	Mercury, NV	To attend a Homeland Security emergency response course offered at the Nevada Test Site. Specifically, WMD Radiological/Nuclear Emergency Response Course for Hazardous Materials Technicians.	\$1,167.00	Air:	\$747.00
						Meals:	\$217.00
						Lodging:	\$150.00
						Seminar Registration:	\$700.00
						Public Transport:	\$13.00
						Air:	\$477.00
						Meals:	\$352.00
						Lodging:	\$325.00
						Totals:	\$11,169.52
							\$11,169.52

Exhibit C

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: KIMBERLY SLADEK

(2) Dates of Travel: ~~12-01-05, 12-08~~ 12-01-08 - 12-05-08

(3) Destination: PRINCE GEORGE MARYLAND

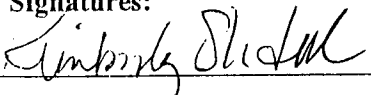
(4) Purpose: RCRAInfo CONFERENCE

(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 44.00	
Rental Car	\$	0.00 +
Air	\$ 617.51	44.00 +
Meals	\$ 224.53	617.51 +
Lodging	\$ 940.56	224.53 +
Parking	\$ 35.00	940.56 +
Other:	80.00	35.00 +
Business Telephone Calls	\$	80.00 +
Personal Vehicle Mileage	\$ 25.74	25.74 +
Seminar Registration/Fees	\$	8.00 +
Misc. (Describe under comments)	\$ 8.00	LUGGAGE 009
Grand Total	\$ 1993.08	*1,975.34

Approval Signatures:

(7) 
Employee Signature/Date

(8) 
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Caroline Wersterfer
(2) Dates of Travel: 12/1/2008-12/5/2008
(3) Destination: National Harbor, Maryland
(4) Purpose: RCRAInfo National Users Conference
(5) Reimbursing Organization: ASTSWMO

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 72.00	
Rental Car	\$	
Air	\$ 658.99	
Meals	\$ 227.56	
Lodging	\$ 940.56	
Parking	\$	
Other:	30.00	Bag check fee at airport
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 18.16	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1947.27	

Approval Signatures:

(7) Caroline Wersterfer / 1/20/09
Employee Signature/Date

(8) [Signature] 1/20/09
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

09 JAN 20 PM 01:45 TCEOFRD

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6768.

(1) Employee's Name: Jeff Michno
(2) Dates of Travel: 10/26/08-10/30/08
(3) Destination: Seattle, WA
(4) Purpose: EPA National Environmental Performance Track (NEPT)
State and Regional Conference
(5) Reimbursing Organization: EPA

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 18.00	Airport Shuttle
Rental Car	\$	
Air	\$ 814.60	
Meals	\$ 288.00	Per diem
Lodging	\$ 730.60	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1851.20	

Approval Signatures:

(7) Jeff Michno 3/17/09
Employee Signature/Date

(8) [Signature] 3/17/09
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: SIDNE TIEMANN

(2) Dates of Travel: 11/12 TO 11/14, 2008

(3) Destination: JACKSON, MISSISSIPPI

(4) Purpose: ATTEND A GULF OF MEXICO ALLIANCE NUTRIENT TEAM MONITORING WORKSHOP To refine Gulf of Mexico Alliance Water Quality and Nutrients Team's chapters for Action Plan II.

(5) Reimbursing Organization: FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 622.00	
Meals	\$ 66.00	
Lodging	\$ 174.40	
Parking	\$	
Other:	80.00	PER DIEM
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 942.40	

Approval Signatures:

(7) Sidne Tiemann 12/9/08

Employee Signature/Date

(8) Laurie Luna 12/9/2008

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the dollar amount

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Allison Jenkins
(2) Dates of Travel: December 2-4, 2008
(3) Destination: Gulfport, Mississippi
(4) Purpose: Gulf of Mexico Alliance Workshop
(5) Reimbursing Organization: National Oceanic & Atmospheric Administration
(NOAA) grant via the State of Florida

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$ 118.89	
Air	\$ 366.00	
Meals	\$ 112.50	
Lodging	\$ 179.20	
Parking	\$ 21.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 25.81	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 76.06	Baggage Fee, ticketing fee, gas for rental car
Grand Total	\$ 899.46	

Approval Signatures:

(7) Allison Jenkins 1/12/09
Employee Signature/Date

(8) Theresa H. [Signature] 1-13-09
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: David C. Schanbacher
(2) Dates of Travel: December 2-3, 2008
(3) Destination: Gulfport, Mississippi
(4) Purpose: Gulf of Mexico Alliance Workshop
(5) Reimbursing Organization: National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 366.00	
Meals	\$ 71.25	
Lodging	\$ 89.60	
Parking	\$ 15.00	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$ 22.25	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$ 44.75	Baggage Fee & Ticketing Fee
Grand Total	\$ 608.85	

Approval Signatures:

(7) D.C. Schanbacher / 12 Jan 09
Employee Signature/Date

(8) [Signature]
Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Colleen Fleming

(2) Dates of Travel: June 22-28, 2008

(3) Destination: Anniston, Alabama

(4) Purpose: To attend a Homeland Security emergency response course offered at the Center for Domestic Preparedness. Specifically, WMD Emergency Responder Hazardous Materials Technician Training.

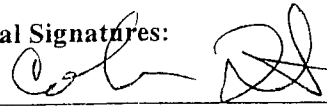
(5) Reimbursing Organization: US Department of Homeland Security

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$	
Rental Car	\$	
Air	\$ 747.00	
Meals	\$ 217.00	
Lodging	\$ 150.00	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$ 700.00	Transportation between Atlanta, GA, and Anniston, AL, is included in the course fee
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,814.00	

09 APR 03 PM 04:02 TCEQ-FAD

Approval Signatures:

(7)  2/25/09

Employee Signature/Date

(8)  2/25/09

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

DECLARATION OF THIRD-PARTY REIMBURSEMENT

After the trip is taken, it is the employee's responsibility to file for reimbursement from the reimbursing organization. Upon receipt of payment from the Third-Party, this form is to be completed and forwarded to the Travel Unit, MC 181 or fax to 239-6273.

(1) Employee's Name: Colleen Fleming

(2) Dates of Travel: August 24-29, 2008

(3) Destination: Mercury, Nevada

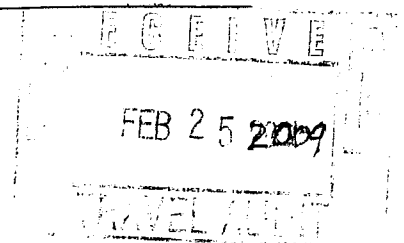
(4) Purpose: To attend a Homeland Security emergency response course offered at the Nevada Test Site. Specifically, WMD Radiological/Nuclear Emergency Response Course for Hazardous Materials Technicians.

(5) Reimbursing Organization: US Department of Homeland Security

(6) Itemized Expenses:

Description	Total	Additional Comments
Fares:	\$	
Public Transportation	\$ 13.00	
Rental Car	\$	
Air	\$ 477.00	
Meals	\$ 352.00	
Lodging	\$ 325.00	
Parking	\$	
Other:		
Business Telephone Calls	\$	
Personal Vehicle Mileage	\$	
Seminar Registration/Fees	\$	
Misc. (Describe under comments)	\$	
Grand Total	\$ 1,167.00	

Approval Signatures: _____



(7) Carl St 2/25/09

Employee Signature/Date

(8) Bone-Luna-P. 2/25/09

Supervisor Signature/Date

The employee/supervisor signatures certify that the information provided is true and correct and the amount shown on the form is the (total) amount received from the reimbursing source.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY



A RESOLUTION Regarding acceptance of gifts and donations in accordance with Chapter 575 of the Government Code concerning acceptance of gifts and donations by certain state agencies;
2009-0232-MIS.

WHEREAS, Chapter 575 of the Government Code provides that a majority of the Commission must acknowledge the acceptance of all gifts of money or property with a value of \$500.00 or more in an open meeting no later than the 90th day after the date the gift is accepted.

WHEREAS, a list of gifts and donations submitted for acknowledgment is attached as Exhibit "A." The gifts have been accepted by the Executive Director. The list includes a description and amount of each gift or donation with a value of \$500.00 or more, the donor's name, and a statement regarding the purpose of each gift or donation in accordance with Section 575.004 of Chapter 575.

NOW, THEREFORE BE IT RESOLVED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY that the Commission acknowledges acceptance of the gifts and donations listed in Exhibit "A" in accordance with Chapter 575 of the Government Code.

Issued this the ____ day of _____, 2009

TEXAS COMMISSION ON
ENVIRONMENTAL QUALITY

Buddy Garcia, Chairman

Exhibit A

**TEXAS NATURAL RESOURCE CONSERVATION COMMISSION
DECLARATION OF THIRD PARTY REIMBURSEMENT**

Over \$500.00

December 08 through March 09

REIMBURSING ORGANIZATION NAME	TRAVELERS NAME	DATES OF TRAVEL	DESTINATION	PURPOSE OF TRIP	REIMBURSED	REIMBURSED TOTAL
ASTSWMO Assoc of State Sladek, Kimberly & Territorial Solid Waste Management Officials		12/01/08-12/05/08	Prince George, MD	RCRA Info Conference		\$1,975.34
					Public Transport:	\$44.00
					Air:	\$617.51
					Meals:	\$224.53
					Lodging:	\$940.56
					Parking:	\$35.00
					Baggage Fees:	\$80.00
					Personal Mileage:	\$25.74
					Misc. Shuttle Tip	\$8.00
						\$1,947.27
ASTSWMO Assoc of State Wersterfer, Caroline & Territorial Solid Waste Management Officials		12/01/08-12/05/08	National Harbor, MD	RCRA Info National Users Conference		
					Public Transport:	\$72.00
					Air:	\$658.99
					Meals:	\$227.56
					Lodging:	\$940.56
					Baggage Fees:	\$30.00
					Personal Mileage:	\$18.16
EPA Environmental Protection Agency	Michno, Jeff	10/26/08-10/30/08	Seattle, WA	EPA National Environmental Performance Track (NEPT) State and Regional Conference		\$1,815.20
					Public Transport:	\$18.00
					Air:	\$814.60
					Meals:	\$288.00
					Lodging:	\$730.60

Florida Department of Environmental Protection	Tiemann, Sidne	11/12/08-11/14/08	Jackson, MS	Attend a Gulf of Mexico Alliance Nutrient Team Monitoring Workshop To refine Gulf of Mex Alliance Water Quality and Nutrients Team's chapters for Action Plan II.	Air: \$622.00 Meals: \$66.00 Lodging: \$174.40 Per Diem: \$80.00	\$942.40
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Jenkins, Allison	12/02/08-12/04/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Rental Car: \$118.89 Air: \$366.00 Meals: \$112.50 Lodging: \$179.20 Parking: \$21.00 Personal Mileage: \$25.81 Baggage and Gas: \$76.06	\$899.46
National Oceanic & Atmospheric Administration (NOAA) grant via the State of Florida	Scharbacher, David C.	12/02/08-12/03/08	Gulfport, MS	Gulf of Mexico Alliance Workshop	Air: \$366.00 Meals: \$71.25 Lodging: \$89.60 Parking: \$15.00 Personal Mileage: \$22.25 Baggage and Ticket Fees: \$44.75	\$608.85
US Department of Homeland Security	Fleming, Colleen	06/22/08-06/28/08	Anniston, AL	To attend a Homeland Security emergency response course offered at the Center for Domestic Preparedness. Specifically, WMD Emergency Responder Hazardous Materials Technician Training		\$1,814.00

Air: \$747.00
Meals: \$217.00
Lodging: \$150.00
Seminar Registration: \$700.00

Us Department of Homeland Security	Fleming, Colleen	08/24/08-08/29/08	Mercury, NV	To attend a Homeland Security emergency response course offered at the Nevada Test Site. Specifically, WMD Radiological/Nuclear Emergency Response Course for Hazardous Materials Technicians.	\$1,167.00
				Public Transport: \$13.00	
				Air: \$477.00	
				Meals: \$352.00	
				Lodging: \$325.00	
				Totals:	\$11,169.52
					\$11,169.52